

Blount County Schools
School Transfer Request Form

School of Residence: _____

Request to Transfer to: _____

Student Name: _____

Parent/Guardian Name: _____

Street Address: _____ City/State/Zip: _____

Phone: _____ Student Grade Level: _____

Current Blount County Student: (circle) Yes No

If no, please attach a copy of latest report card, attendance record, and discipline report.

Reason for Transfer: _____

I, the undersigned, understand that the receiving principal will review this request and make a decision based upon criteria outlined in Blount County School Board Policy 6.206. The principal or his designee will contact the parent/guardian with a reply to this request in a timely manner.

I understand that a request may be granted, but actual transfer may be delayed until the end of the grading period, as to not interfere with the student's academic progress. If approved, I understand that I will have to provide transportation to and from school. Once approved, a student does not need to re-apply at the end of the school year as long as the student is in good standing with attendance, behavior, and academic progress.

Parent/Guardian
Signature: _____ Date: _____

For Office Use Only:

Transfer: (circle) Granted Not Granted Parent Notified by: (circle) Letter Phone

Principal's Signature: _____ Date: _____